

YEAR-**ROUND GERMAN COURSES** for adults 16+

**SUMMER COURSES** for young people

12-17 and 16-19 years



# ACTILINGUA A c a d e m y

2020/2021

www.actilingua.com



» Languages are extremely important in my job. German was my weak point, and I managed to set this right in lienna. It was a lot of fun d therefore effortless. «

ablo Rodriguez, Spain

# ActiLingua at a glance

- One of the leading schools for German as a foreign language.
- ▶ International reputation, recommended by major educational consultants worldwide.
- Attractive pricing: compare us with language schools in Germany!
- Perfect nationality mix: students from more than 40 countries.

# Courses for adults 16+

- Maximum class-size: 12 (Standard Course), 8 (mini groups)
- Starting dates: every Monday, beginners once a month
- German is taught year-round in small international study groups. 20-30 lessons/week.
- Certificate: Austrian German Language Diploma (ÖSD).

# Accommodation

- ActiLingua Residence, Host Family, Apartment, Student House; use of kitchen, breakfast or half-board.
- Transfer service on arrival/departure.

# Activity and leisure programme

- Included in course price: Vienna city walks; talks on Austrian art, culture; Viennese Waltz classes; sports
- Weekend excursions: Salzburg, Danube valley Wachau, castles, lakes

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The Summer School for youths aged 12-17 is close by the school 16+, located in central Vienna, and features a spacious park, ideal for many sports and leisure activities.



# School and

- Modern school with bright, welcoming, classrooms in a typical Viennese Art Nouveau building.
- Centrally located in Vienna's embassy district; opposite "Schloss Belvedere". City centre and ActiLingua Residence approx. 10-15 minutes by public transport.
- ActiLingua multimedia library featuring 20 workplaces with computers and free internet access.



# Welcome

# to ActiLingua Academy!

# Since 1988,

ActiLingua has gained a worldwide reputation for its successful range of courses, its ideal learning environment and modern teaching equipment. Student satisfaction is central to all our endeavours. A high standard of tuition, comfortable accommodation and a varied cultural and leisure programme reflect our standards at ActiLingua. Our flexible course programme offers the most suitable German course for your personal needs. You study standard German in small international study groups and profit from full cultural

# Our methods

immersion.

The basic programme provides intensive coaching in grammar, sentence structure and vocabulary. Reading and listening comprehension as well as written exercises are

important components of our courses. One of our basic principles is to ensure a maximum of oral communication, the language of instruction is German. You are encouraged to practice your spoken German with your teacher and with your classmates.







# Modern teaching material

Apart from authentic teaching material prepared by our teachers, we use textbooks from the publisher Hueber. Our courses follow accepted curricula, from A1 to C2. Modern teaching material and equipment are used. We have CD and DVD players, together with a large collection of CDs and DVDs for language teaching purposes, on topics including arts, Austria, literature and business. Use of multimedia library is a good way of adding to and reinforcing the skills acquired in class.

# Our teachers

Our teachers see themselves as your friends and partners. They are native speakers of standard German and take genuine pleasure in working with you. They are highly qualified and regularly attend training courses held by ActiLingua. Each group is taught by two (Standard Course) or three (Intensive Course) teachers a day in order to ensure more varied and stimulating instruction. Participants profit from different styles of teaching, teacher personalities and variations in pronunciation of modern German.

# Money back guarantee

If services are not in accordance with our brochure or website and if you inform us in writing within the first week of your arrival, we will rectify the situation within 3 working days or refund the payment.

# Equipment

- Free WiFi in the whole school. DVDs and books can be borrowed.
- Student lounge with coffee, cold beverages and snacks.
- ▶ 10-15 additional classrooms are available next door at the ActiLingua Dependance.
- Partly air conditioned, non-smoking school.



Our year-round school for adults 16+ is situated in a newly renovated, centrally located building.

# Learn German & Experience Vienna

# Cultural capital Vienna - well worth a visit

Vienna offers a unique ensemble of traditional heritage and modernity. Magnificent imperial buildings (Schönbrunn Palace, Belvedere, St. Stephen's Cathedral), as well as a long lasting tradition of musical arts meet modern architecture, art and festivals. Vienna features an excellent infrastructure, is clean, safe, green and provides a stimulating environment for your German course.

# Best time to visit

With a busy cultural calendar and numerous sights, Vienna is clearly a year-round destination. Special summer festivals and events, like open air cinema, as well as traditional winter activities, such as ice-skating at the City Hall Park and Christmas markets, are the perfect addition to the vast offer of concerts, plays and opera performances at Vienna's famous theatres and opera houses.

# Fast facts

- High quality of living: Vienna is the most liveable city worldwide as published in Mercer's Quality of Living ranking
- Safe city with an excellent public transport network: metro, trams, buses
- Moderate price level
- International city (UN) and no.1 convention hotspot
- Inhabitants: 1,8 million
- Language: German
- Currency: EUR
- EU-member: Yes
- Time zone: CET (+1 GMT)
- Temperate and mild climate.

# Good reasons for learning German

Communication:

More than 120 million people in Austria, Germany, Liechtenstein, Luxembourg, Switzerland, Northern Italy, Eastern France and in parts of Belgium speak German.

**Business:** 

German is a key language in the European Union. Learning German improves your chances on the job market.

Culture:

German is one of the most important cultural languages. It was spoken and written by Goethe, Mozart, Beethoven, Freud, Klimt, Einstein and numerous other great artists and scientists.

# World-wide recognition

ActiLingua Academy is a well established language school with international reputation. We are a member of major professional certification agencies such as IALC (International Association of Language Centres) and are internationally accredited through American Universities. ActiLingua is a member of the national organisation CAMPUS AUSTRIA and an official examination centre for the Austrian German Language Diploma OSD.







# German in Austria

- The language spoken in Austria is German - pure, correct German.
- ActiLingua Academy teaches standard German according to a recognised
- We use the same course books as most renowned schools in Germany.





- Tradition: Mozart, Beethoven, Schubert, Johann Strauss and other famous composers have left their mark on Vienna.
- Today: the Wiener Philharmoniker, the Wiener Sängerknaben, a lively jazz scene, a young music scene, dance and film festivals enliven the city.
- Opera, operetta and musicals

... Music



- One of the most liveable cities for young people
- Start-up city: more than 100 new businesses founded daily.
- Architecture: Haashaus, Hundertwasserhaus,
- Museums: Museumsquartier, Museum of Modern Art (mumok)

# ... Culture & Cuisine

- Famous sights: castles, splendour buildings, Ring Boulevard, medieval alleys and baroque
- Art treasures and exhibitions in historical museums (Albertina)
- Coffee houses, traditional wine taverns ("Heurige"), Viennese cuisine



# Courses for adults 16+



# **STANDARD**

The main emphasis is placed on improving your communication skills. Lessons in grammar and conversation help you to enhance vocabulary and improve your syntax. You will practice formal and informal writing and work on your listening and reading comprehension.

# **LESSONS: 25 per week**

German course (20) + cultural/special interest programme (5). 1 lesson = 45 minutes.

**STARTING DATES:** every Monday, absolute beginners once a month.

**GROUP SIZE**: average 8, maximum 12.

LEVEL: all levels all year round.

**DURATION: 1-11 weeks.** 

# **INDIVIDUAL TUITION**

You define the content of your language course yourself, resulting in a maximisation of input in the one-to-one sessions with your own teacher(s).

# LESSONS: 10-30 per week

2, 4 or 6 lessons daily + cultural/special interest programme (5).

**STARTING DATES:** every Monday.

GROUP SIZE: one-to-one lesson.

LEVEL: all levels all year round.

**DURATION: 1-12** weeks.

# Class time schedules

## Standard Course

09:00-12:15 am or 02:15-05:30 pm

#### **Intensive Course**

(additional lessons in minigroups) 07:15-08:45 am or 12:30-02:00 pm or 05:45-07:15 pm

1 lesson = 45 minutes

You will be informed about your exact schedule on your first day of school.

# **INTENSIVE**

You will study general German for four lessons daily (Standard Course) plus two additional lessons a day in small groups, in which your teacher specifically focuses on your individual needs and weak points. This course is ideal for anybody wanting to intensify and broaden their knowledge of German.

## **LESSONS: 35 per week**

Standard course (20) + minigroup (10) + cultural/special interest programme (5).

**STARTING DATES:** every Monday, absolute beginners once a month.

**GROUP SIZE:** Standard Course: 8-12, minigroup: average 5-8.

LEVEL: all levels all year round.

**DURATION: 1-11 weeks.** 

# SUPER-INTENSIVE

Combination of group course (Standard Course) and individual tuition. Individual tuition caters to special learning needs and takes your vocational interests into account.

## **LESSONS: 35 per week**

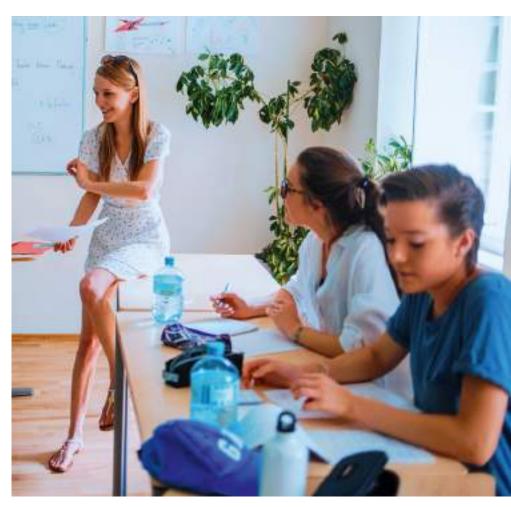
Standard Course (20) + individual tuition (10) + cultural/special interest programme (5).

**STARTING DATES:** every Monday, absolute beginners once a month.

**GROUP SIZE:** Standard Course: 8-12 + individual tuition.

LEVEL: all levels all year round.

**DURATION: 1-11** weeks.



# **Longterm Courses**



# LONG-TERM STANDARD/INTENSIVE

The longer you study and live in a country, the more your vocabulary grows, your pronunciation becomes accurate and your communication improves. After some months of learning German at ActiLingua, you will not only have an excellent command of the language, but also gained a profound understanding of the culture and everyday life in Austria. You will also have made many new friends. All courses come at an attractive price. Save up to 18 %!

# LESSONS: 25 or 35 per week.

German course (20 or 30) + cultural/special interest programme (5).

**STARTING DATES**: every Monday, absolute beginners once a month.

**GROUP SIZE**: Standard Course: average 8,

maximum 12, Minigroup: 5 - 8. **LEVEL**: all levels all year round. **DURATION**: 12-52 weeks.

# Longterm discount!

SAVE UP TO 18 %

on all longterm courses (including special courses) lasting 12 weeks or more.

# UNIVERSITY PREPARATION

For students wishing to prepare for university studies at home or in Austria. This longterm programme with a duration of 8 to 52 weeks consists of a German course, additional preparation for a university entrance exam (OSD Zertifikat B2 or C1) and free tutorials on the Austrian university system. We also offer an university enrolment guidance.

Request our detailed programme.

# **GERMAN AND MUSIC**

Vienna is the city where Mozart,
Beethoven, Schubert and Brahms lived
and worked. Those interested in music,
including students and graduates of international music colleges, can take advantage
of the unique opportunity of combining
learning German with music tuition at the
Vienna Conservatory. Parallel to your German course (Standard/Intensive Course),
you receive music tuition.

Request our detailed programme.

# GERMAN AND WORK EXPERIENCE

ActiLingua offers German courses in combination with paid or unpaid work experience. The programme is divided into two parts. You start by attending a German course in Vienna for at least eight weeks. This is followed by a work placement, lasting a minimum of one or two months at a carefully selected Austrian company, e.g. hotel, restaurant, travel agency, import/export company or ski school.

Request our detailed programme.



# **Special Courses**

# **BUSINESS GERMAN**

The combination of a Standard Course and Business German enables you to learn what you need for your job.

## **LESSONS: 35 per week**

Standard Course (20) + Business German (10) + cultural/special interest programme (5).

**STARTING DATES:** May, July, September.

**GROUP SIZE:** Standard Course 8-12, Business German: average 5-8.

LEVEL: from B 1.1.

**DURATION: 1-2** weeks.



# **GERMAN AND YOGA**

Complete your Standard/Intensive Course with 2 yoga sessions per week in a recognized yoga studio in Vienna.

# LESSONS: 27 or 37 per week:

German course (20 or 30) + yoga (2) + cultural/special interest programme (5).

# GERMAN TEACHERS' COURSE

Courses for non-native German teachers who work with teenagers or adults.
Objectives: to improve personal German skills, discuss various teaching methods and approaches, and learn more about Austrian literature and culture.
Funding available through Erasmus+.
Request our detailed programme.

#### **LESSONS:**

Teacher training (20) + cultural/special interest programme (5) per week.

#### **STARTING DATES:**

January, April, July, September.

LEVEL: from B2 onwards.

**DURATION:** 2 weeks.

# GERMAN AND TEACHER TRAINING

General German course and professional training for teachers & educators. Funding available through Erasmus+.

#### **LESSONS:**

Standard Course (20) + cultural/special interest programme (5) per week + teacher training (7).

STARTING DATES: every Monday.

LEVEL: from B1.1 onwards.

**DURATION: 2 weeks.** 

# **GERMAN IN THE CITY**

Combine your Standard/Intensive Course with individual tuition and private tours through Vienna to speak German in authentic everyday situations outside the classroom.

LESSONS: 20/30 + 2-6/week:

See Standard/Intensive Course + 2-6 individual lessons/week outside the classroom.

# GERMAN FOR ADULTS 50+

In our Standard/Intensive course you will learn German in a friendly and relaxed atmosphere. In your spare time you can explore Vienna, the most liveable city in the world (see Mercer Study 2019), with likeminded people. You can even combine your course with yoga, golf or German in the City.

## LESSONS: 25 or 35 per week:

German course (20 or 30) + cultural/special interest programme (5).

STARTING DATES: March, May, August,

November.

**GROUP SIZE:** Standard Course: 8-12,

Intensive Course: 5-8.

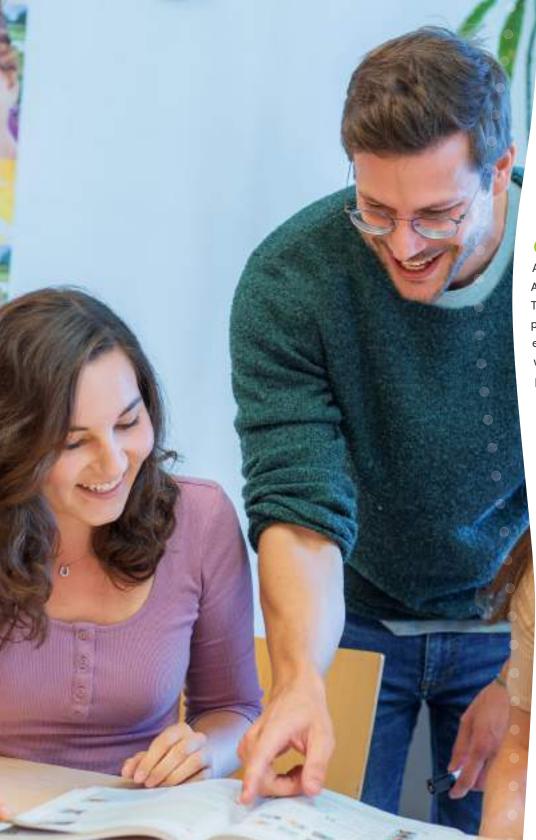
**DURATION: 2 weeks.** 

# GERMAN AND WINTERSPORTS

Combine a German course with a ski day on weekends.

Request our detailed programme.





# **Special Courses**

# **PREPARATION COURSE OSD CERTIFICATE**

ActiLingua is an examination centre for the Austrian German Language Diploma (OSD). Taking our Certificate Preparation Course prepares you for internationally recognized exams including university entrance exams which you can take directly at the end of the preparation course.

OSD certificate levels correspond to the Common European Framework of Reference. We also offer an exam preparation course for the **TELC** certificate.

**LESSONS**: In addition to the selected course, you attend 8 group lessons or 4 individual lessons (only OSD) as exam preparation.

**STARTING DATES OSD:** January, March, May, July, August, September, November.

TELC: January, April, June, August, November.

**GROUP SIZE**: average 5-12 or individual tuition.

**DURATION:** 2 weeks.

**CERTIFICATES:** See page 8/9.

The Austrian German Language Diploma (OSD), with its 380 examination centres. is recognised in 30 countries and of international relevance.

## **OSD ZERTIFIKAT A1**

Participants of the OSD Zertifikat A1 exam should be able to communicate on an elementary basis in easy everyday situations.

# **OSD ZERTIFIKAT A2**

Candidates of the OSD Zertifikat A2 exam should be able to communicate on an elementary basis in easy routine situations of everyday and working life.

# **OSD ZERTIFIKAT B1**

The OSD Zertifikat B1 is a joint certificate of OSD, the Goethe Institute, WBT and Fribourg University. This certificate is widely recognised by employers as sufficient evidence of proficiency in German and improves the candidates' chances of success on the job market.

# **OSD ZERTIFIKAT B1 / JUGENDLICHE** Based on OSD Zertifikat B1; developed

specifically for youths 12-16.

# Course levels

# and certificates

# **Placement**

After a written assessment test and an oral assessment interview you are placed in the appropriate level.

The written assessment test takes approximately 60 minutes and covers grammar, reading comprehension and writing skills. It is included in your booking materials or available online. Please return the placement test by email after receiving your booking confirmation, otherwise it is possible that you might miss the first day's classes.

# Course levels

# according to the Common European Framework of Reference for Languages:

#### A<sub>1</sub>

You can understand familiar words and elementary sentences, phrase simple questions and describe yourself and others. You can speak about everyday situations.

#### A2.1 + A2.2

You can understand single sentences and information on familiar topics (e.g. family, shopping and work) and can obtain practical details from everyday texts.

#### B1.1 + B1.2

You can understand the gist of conversations, radio and TV shows about familiar everyday and working life situations, when standard language is spoken.

# **B2**

You can understand longer oral and written input and complex arguments, newscasts,

reports and films provided that the topic is somewhat familiar and standard language is used. You can compose elaborate texts in which you clearly reproduce and depict information.

#### C1

You can understand longer complex oral and written contributions, whether or not from your area of expertise. You can express yourself spontaneously and fluently and link your remarks with those of your dialogue partner.

#### C2

You have no difficulties understanding, however require time to get accustomed to accents. You communicate fluently, adapting your style to the situation, and skilfully use figures of speech and colloquialisms.

# OSD Examination

A1 OSD Zertifikat A1

A2 OSD Zertifikat A2 Settlement permit

B1 OSD Zertifikat B1

Conservatory entrance examination Austrian citizenship

B1 OSD Zertifikat B1 / Jugendliche

B2 OSD Zertifikat B2

University entrance examination

C1 OSD Zertifikat C1

University entrance examination

C2 OSD Zertifikat C2

# Leaving certificate and diplomas

## **OSD ZERTIFIKAT B2**

(University entrance exam)

For the OSD Zertifikat B2 candidates should be able to express themselves clearly and in detail about a broad range of topics and lead a spontaneous and fluent conversation with a native speaker. The certificate serves as proof of the learner's linguistic competence in more public and professional situations. Specialised texts from the learner's area of expertise are manageable.

# **OSD ZERTIFIKAT C1**

(University entrance exam)

For the OSD Zertifikat C1 participants should be able to cope with the more elaborate contexts of different everyday and job-related situations. The exam proves linguistic competence characterised by a high degree of accuracy and situational appropriateness.

# **OSD ZERTIFIKAT C2**

In co-operation with OSD and the Austrian Economic Chambers. General language and technical terminology expertise in the field of economics.

## **ACTILINGUA-CERTIFICATE**

If you have attended your course regularly (at least 90 %), you receive a certificate of participation giving details of the type of course, duration, course level, number of lessons attended and topics covered.



# Accommodation

# A relaxed atmosphere is conducive to learning!

# ActiLingua Residence

We make every effort to ensure that your stay is as pleasant as possible. We regularly check accommodation standards. 20 modern non-smoking apartments await you in a recently renovated Art Nouveau building in a quiet location. Both the school and the city centre are accessible in approx. 10-15 minutes with public transport. Availability: Year round.

# Standard apartments

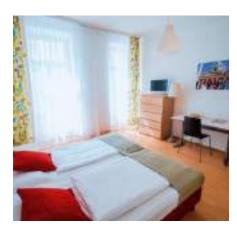
Single, twin or twin room for single use in an apartment (60-75m²) shared with other ActiLingua students featuring Sat TV, radio, free WiFi. 2-5 students share a fully equipped kitchen, bathroom and toilet. Rooms are cleaned twice a week. Bed linen is provided; please bring your own towels.

# Meals

Use of a kitchen equipped with fridge, cooking facilities, microwave, crockery and cutlery. Breakfast at the Residence or half-board (breakfast at the Residence and lunch in a restaurant near the school). Request detailed information.

# Superior apartments

Your own apartment for single use (30-40m²) for 1 or 2 persons with fully equipped kitchen, Sat TV, radio, free WiFi and your own bathroom and toilet. Rooms are cleaned daily, Monday through Friday. Bed linen and towels are provided.



# **Host Family**

Accommodation in host families is definitely the best way of practising your German and getting to know Austria and its people outside of the classroom. Host families can be childless couples, parents with schoolchildren or older people whose grown-up children have already left home.

AVAILABILITY: year-round.

**MEALS:** You may choose from use of kitchen, breakfast or half-board with a three-course lunch or dinner.

**FACILITIES:** You have your own single or twin room. You share the bathroom and the kitchen with your hosts.

# **Apartment**

You are accommodated in a well-maintained flat, often shared with other ActiLingua students. AVAILABILITY: year-round. MEALS: Use of kitchen is included. FACILITIES: Single or twin rooms with shared bathroom. Most flats are equipped with a washing machine and TV or radio.

# Student House

You have a single or shared room in a Student House in a favourable location. Most rooms include a shower, toilet and telephone.

AVAILABILITY: July, August.

MEALS: Breakfast or half-board.

# Location and service

- ActiLingua Residence: approx. 10-15 minutes to school and city centre by public transport.
- Accommodation (Host Family/Apartment/ Student House) is an average of 15-25 min. (max. 40 min.) from school. School can be reached easily by public transport.
- Use of kitchen, breakfast or half-board (lunch 12:00 am - 03:00 pm, dinner mostly 06:00 - 09:00 pm).
- Your key is issued to you upon payment of a refundable deposit of EUR 100.-.
- Weekly cleaning of your room.
- Bed linen is changed every 2 weeks.
- Bed linen is provided, please bring your own towels.

# **Activities**

# **Cultural/Special interest** programme included

# Culture, leisure and special interest

#### CITY WALKS

- Around the Ring boulevard
- Legends surrounding St. Stephen's Cathedral
- In Hundertwasser's footsteps
- Gustav Klimt and Art Nouveau in Vienna
- Baroque in Vienna
- The Viennese Prater

#### SPECIAL INTEREST CLASSES

- Language immersion
- lob & Career
- Art & Creativity

- Mozart the two sides to his genius
- What's happening in Vienna? Culture, scene, events
- Johann Strauss King of Viennese Waltz
- Sigmund Freud

## **FUN/ADVENTURE**

- 'Heuriger' Viennese social life
- Viennese cuisine cooking
- Viennese Waltz course and welcome parties
- Movie nights

Discover Vienna on your own, with your new friends or with us. We want to communicate more than just the German language: ActiLingua's extensive cultural/ special interest programme will present a diverse view of Vienna, Austrian culture and German

language. (5 lessons per week are included in the price.)

- Vienna city walks and guided tours take our students to the city's most beautiful spots.
- Talks on Austrian music, art, history, literature and architecture allow for insights into the workings of Austrian
- Fun/adventure: Viennese Waltz course, cooking, parties, karaoke, a torchlight walk through Vienna, a visit of a 'Heurigen' (traditional wine tavern) or a beer pub.
- Sports: aerobic or ball games like football or volleyball.

You will find out about the detailed programme during your stay in Vienna. The programme is conducted in German and is suitable for all course levels. Many elements of the programme are supported by multimedia resources.





# Excursions and leisure (optional at cost price)

(half-day excursion) and Seegrotte Hinterbrühl. In summer, we swim at Lake Neusiedl and savour

# Summer School 12-17 years





# in Vienna



**SUMMER COURSE 1** 

LESSONS: 20 German lessons per week + activity and leisure programme.

# **SUMMER COURSE 2**

**LESSONS: 30 German lessons** per week

+ activity and leisure programme.

# + PREPARATION **COURSE OSD** CERTIFICATE

6/8 German lessons in addition to Summer Course 1 or 2 and examination for OSD Zertifikat B1 Jugendliche or OSD Zertifikat B2

The prestigious private school, founded by Empress Maria Theresa, provides perfect learning and recreational facilities for the ActiLingua junior programme. The school is located in central Vienna with many famous sights in walking distance and within easy reach of public transport. A big park in the middle of the campus facilitates leisure and sports with a football pitch, sports and beach volleyball grounds and tennis courts available for use after lessons. Our teachers put together an exciting leisure programme on the school premises and show you the very best of Vienna.

## Lessons

Lessons are held in small groups of max. 15 students from Monday to Friday. You will practice grammar, vocabulary, pronunciation and auditory comprehension in systematically structured lessons. Emphasis is placed on German in real-life situations outside school, communicative language games and working in groups and pairs.

# Class time schedules

Summer Course 1: 09:00-12:20 pm Summer Course 2: 09:00-12:20 pm and 01:30-03:00 pm 1 lesson = 45 minutes

# 24 hours support & supervision!

At the Summer School, our staff is available 24/7! Independent outings from the premises require written permission from the student's legal guardian.

# Accommodation and meals

#### Summer School Standard room

The Summer School not only comprises classrooms, common rooms and the restaurant but also an extensive accommodation wing. With boys and girls separated, students are accommodated in spacious, friendly and comfortable 4-6 bed rooms (shower/toilet on each floor) directly on the school grounds.

#### Summer School Superior room

Rooms, which offer a higher standard of accommodation, are available directly on the Summer School campus. This wing is newly renovated, friendly and well furnished. All superior rooms are shared by three to four students and have their own shower. Toilet on each floor.

# Three meals/day at the school canteen

- Breakfast: buffet with ham, cheese, jam, bread, tea, coffee or cocoa.
- Lunch: 3 courses with starters, warm main dish and dessert.
- Dinner: nearly always warm (sometimes cold after excursions), sometimes barbecue evenings.

# **Activity and** leisure programme

Our highly qualified group leaders organise an exciting and varied leisure programme to keep you entertained after class and at the weekend. Sports: beach volleyball, football,

table-tennis, "Olympic Games", visits to outdoor swimming pools.

Creative activities: handicrafts, music, Waltzing lessons, theatre group or newspaper workshop.

Other activities: excursions, films, shows, treasure hunts, barbecues, disco evenings, city walks, karaoke and parties.



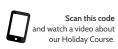
## **OPTIONAL PROGRAMME**

Tennis: lessons in small groups with a coach. Please bring tennis rackets with you.

Culture special: weekly excursions to museums, palaces and visits to the theatre or opera. Guided tours, staff member in attendance and admission included.

Excursions: e.g. to Salzburg, Wachau/Danube valley, Hinterbrühl Grotto or 'Burg Kreuzenstein'. Concert: We arrange trips to a concert for you at one of Vienna's famous theatres.

# Holiday Course 16-19 years





# in Vienna



HOLIDAY COURSE 1

LESSONS: 25 per week:

German course (20)

+ cultural and activity programme (5).

**HOLIDAY COURSE 2** 

LESSONS: 35 per week:

German course (30)

+ cultural and activity programme (5).

# + PREPARATION COURSE OSD CERTIFICATE

8 German lessons in addition toHoliday Course 1 or 2 forOSD Zertifikat B1 or OSD Zertifikat B2.

The Holiday Course 16-19 years is perfect for teenagers who want to spend their summer with their peers: learning German, exploring Vienna and enjoying the city's vibrant atmosphere with new, international friends. Holiday Course students are independent and treated as young adults. There is no supervision in the evenings.

#### Lessons

Lessons are held in small groups of 8 to maximum 15 students from Monday to Friday. You will practice grammar, vocabulary, pronunciation and auditory comprehension in systematically structured lessons. 1 lesson = 45 Minutes

**GROUP SIZE:** average 8, maximum 15 participants.

COURSE START: July, August.
COURSE LEVEL: all levels.
DURATION: 2-6 weeks.

# Class time schedules

Holiday Course 1 09:00–12:15 pm or 02:15–05:30 pm Holiday Course 2 (additional lessons to Holiday Course 1) 07:15–08:45 am or 12:30–02:00 pm or 05:45–07:15 pm (1 lesson = 45 minutes)

# Included cultural and activity programme

In the afternoon and evening after class, we offer a varied cultural and activity programme. 2-3 cultural, leisure and sports activities per week are included in the course price.

- Sports: football, basketball, or beach volleyball.
- Culture: Group activities like our culturequiz, Viennese Waltz course or guided city walks.
- Evening programme: Vienna by night, disco, barbecue.



# Leisure/Special interest activities (optional)

- Excursions: get to know more of Austria

   excursions e.g. to Salzburg, Wachau

   Danube valley, Lake Neusiedl or 'Burg

   Kreuzenstein'.
- Vienna Highlights: weekly excursions to famous Viennese sights e.g. palaces, museums, opera. Guided tours, admission included.
- Concerts.

# Accommodation and meals

Students are accommodated in shared rooms with half-board at a modern Student House that is perfectly suited to welcome a young international crowd. Approx. 20-30 minutes to the city centre and the ActiLingua Academy by public transport.



# **Terms**

#### 1. REGISTRATION

To apply, please complete the registration form at the back of the price list and send it back by email. You can also register online or contact our representative in your country.

- At the time of your registration a deposit of EUR 198.-, which will be deducted from the final invoice - and if applicable, the optional cancellation insurance fee - need to be paid. Within 2 business days after receiving the deposit, we will send you the booking confirmation and your course will be reserved for you.
- The remaining course fees are due within 30 days before the start of the course at the latest. Upon receipt of your full payment, we shall mail you our 'Welcome Letter' and the address of your accommodation.

#### 2. PAYMENT

#### By bank transfer:

ActiLingua Language Studies GmbH & Co KG Raiffeisenlandesbank Wien Meidlinger Hauptstr. 46, A-1120 Vienna SWIFT/BIC: RLNWATWW IBAN: AT 30 32000 00005212808 "Banking charges borne by transferor" By credit card (Visa, Mastercard): Please send us the following details using our "Secured Registration Form" (online):

- Surname and name of student, your booking number (if available)
- name of card holder
- type of credit card, credit card number
- expiry date, amount, CVV2 or CVC2

# 3. ALTERATION OF BOOKINGS

We shall be happy to comply with your wishes for changes in your arrangements in respect of dates, accommodation, etc. as far as possible, up to 31 working days prior to the start of the course (administration charge of EUR 40.-). Within 31 days of course start, you must make use of your right of cancellation and re-register in order to obtain the desired alterations. The deposit of EUR 198.- has to be made again.

# 4. CANCELLATION

If you would like to cancel your course, accommodation, board or optional activities please inform us in writing immediately. Up to 4 working days prior to course start the cancellation fee is EUR 198.-excl. all consumed extras (DHL, administrative fee, bank charges). No refund is possible in the event of cancellation three working days or less prior to the start of the course, in case of non-arrival of the participant or after the start of the stay. A cancellation becomes effective upon ActiLingua's

receipt of written or wired notification. Should a suitable replacement be named in the notification, ActiLingua will waive all fees apart from a handling fee of EUR 40.-. *University Preparation and Enrolment Guidance:* The total deposit must be paid upon application and is not refundable.

#### 5. CANCELLATION INSURANCE

We recommend to take out our cancellation insurance which costs 4 % of the total amount of your German course and accommodation. This covers your programme costs if you are forced to cancel your programme prior to course beginning due to your own illness or the serious illness of a close family member (parent, sibling, spouse). A medical certificate is required for reimbursement. The cancellation insurance and travel costs are not reimbursed.

#### **6. TRAVEL INSURANCE PACKAGE**

Students are not insured by the school against illness, accident, theft, etc. Participants are recommended to take out an insurance policy (compulsory for Summer School courses). You can take out the economical travel insurance package (health, accident, baggage and travel liability insurance) for your stay at ActiLingua. Prices and covered amounts on request.

#### 7. VISA INFORMATION

You are personally responsible for obtaining visas in time and must present the required visa forms to the Austrian Consulate or Embassy in your country before departure. We will provide a payment confirmation and, if applicable, an invitation letter to assist you with visa application. You are responsible for any visa-related expenses. As we are obliged to confirm the receipt of full payment to the embassy, invitation letters can only be issued after receipt of full payment. The invitation letter will be sent by email to the embassy and by regular mail or by express mail (DHL) to you. In case the application is rejected and you cancel prior to the start of the course we will reimburse the paid fee excl. an administration fee of EUR 198.- and the DHL-Express fee only to the bank account or credit card the payment came from. A refund will only be granted upon receipt of written proof of the embassy's denial, which you are in charge of forwarding us. No refund is possible after the start of the course.

## 8. LIABILITY

We assume no liability for accidents or illness incurred by the participant during the course. Claims of any kind for which the participant is responsible are to be settled by the participant directly with the party suffering damage. Parents or legal guardians are responsible for participants who

have not reached majority. Information about our GDPR: https://www.actilingua.com/gdpr

#### 9. CANCELLATION BY ACTILINGUA

If a participant persistently disrupts the study trip despite caution, or if he behaves in gross breach of agreement, ActiLingua has the right to cancel without notice. ActiLingua's entitlement to course fees remains upheld. Additional costs arising from such behaviour and the resultant cancellation will be borne by the customer.

#### 10. SHORTCOMINGS

The participants agrees to inform the school secretariat in Vienna without delay of any short-comings and to request the matter to be remedied.

#### 11. PUBLIC HOLIDAYS 2020

No teaching takes place on public holidays. Tuition lost for this reason cannot be made up subsequently. The following dates are public holidays: Jan. 1/ Jan. 6/ April 13/ May 1/ May 21/ June 1/ June 11/ Aug. 15/ Oct. 26/ Dec. 8 2020/ Jan. 1 2021. School is also closed on Dec. 24/ Dec. 25 2020.

#### 12. COURSE NUMBERS

1 lesson = 45 minutes. A group course must have at least four participants. If there are insufficient participants, ActiLingua reserves the right to cancel the course or reduce the number of lessons by 25 %. Course fees can not be refunded.

## 13. RESPONSIBLE COMPANY

The ActiLingua German courses are organised by Language Studies GmbH & Co KG, Wattmanngasse 15/9, 1130 Wien, Austria. FN 257153t, UID ATU: 61536412

#### **14. PHOTOS & VIDEOS**

By registering for a German language course you consent that any photos & videos taken of you during your stay in Vienna can be published in the ActiLingua promotional material or in the Internet. If you don't agree you have to notify us in writing on the registration form before the course starts.

# 15. GENERAL TERMS

We reserve the right to amend course programmes/ prices if there are compelling grounds for doing so. The organizers do not accept responsibility for inaccuracies arising from printing or translation errors. Place of jurisdiction in any dispute: the courts at Vienna.

## 16. IMPRESSUM

Published by: Language Studies GmbH & CO KG. Pictures: Stefan Fiedler, Andreas Körber, Irene Jahn, Natascha Unkart.

Layout: Christiane Wallner-Haas, Andreas Körber. Graphics: Christiane Wallner-Haas.



# Best reasons for ActiLingua Academy

- ✓ Vienna most liveable city: safe, clean and green in the heart of Europe
- √ 3 modern schools in a top central location
- ✓ Recognised OSD examination centre, guarantee of quality
- ✓ Accommodation provided, school-owned ActiLingua Residence
- ✓ Extensive leisure and cultural programme
- ✓ Nationality mix with students from over 40 countries



# Learn German Experience Vienna

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Visit us on: www.actilingua.com



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# Dates and Prices 2020 A



# German for adults 16+

1-11 weeks	STANDARD	INTENSIVE	SUPER INTENSIVE	BUSINESS GERMAN
Lessons/week	25 lessons	35 lessons	35 lessons	35 lessons
1 week	273	397	683	397
2 weeks	445	693	1,265	693
3 weeks	617	989	1,847	-
4 weeks	789	1,285	2,429	-
extra week	172	296	582	-

	LONGTERM	LONGTERM
12-52 weeks	<b>STANDARD</b>	INTENSIVE

Lessons/ week	25 lessons	35 lessons
12 weeks	1,853	3,221
16 weeks	2,437	4,261
24 weeks	3,605	6,341
36 weeks	5,357	9,461
extra week	146	260

#### Starting Dates - every Monday.

Beginners: Jan. 7 / Feb. 3 / March 2 / March 30 / May 4 / June 2 / July 6 / Aug. 3 / Aug. 31 / Sept. 28 / Nov. 2 / Nov 30, 2020 / Jan. 4, 2021

Business German: (from B1.1)

May 4 / July 13 / Aug. 3 / Aug. 31, 2020

German for Adults 50+: March 30 / May 4 / Aug. 31 /

# 1-12 weeks INDIVIDUAL COURSE

10 to 30 lessons/week 640.- to 1,815.-

#### **GERMAN IN THE CITY**

2/4/6 lessons/week 100.-/200.-/300.-/week\*\*

#### **GFRMAN AND YOGA**

2 sessions/week 40.-/week\*\*

#### **GERMAN FOR ADULTS 50+**

2 weeks (25 lessons/week)

#### **Excursions** (optional)

- Full-day excursions (approx. EUR 25.- to 70.-): e.g. Salzburg, Wachau, Lake Neusiedl.
- Half-day excursions (approx. EUR 10.- to 40.-): e.g. Klosterneuburg, Burg Kreuzenstein, Laxenburg, Hinterbrühl grotto, UNO-City.
- \* Reduction: 2 participants -40 %, 3 participants -50 %.
- \*\* In addition to the booked German course.

#### Included in the price

- 20/30 lessons German course per week (1 lesson = 45 minutes).
- 5 lessons cultural/special interest programme per week, e.g. Vienna guided tours; talks and videos about Austrian music, art, history, literature; Viennese Waltz course; party; sports.
- ActiLingua Certificate.
- ActiLingua vocabulary book.
- Course books may be borrowed for the whole course. Books can be bought at a 50 % discount from the school office.
- Use of computers, books, videos and magazines in the multimedia library.
- Student service at the school office: Monday-Friday.
- Free internet access (WiFi).
- Student manual with interesting tips on Vienna.
- ActiLingua Card entitling holder to discounts at a number of museums, theatres, restaurants, shops.

#### **Extras**

- Transfer (from airport/station to accommodation) one way:
- Public transport: EUR 17.10/week (subject to change).
- Travel Insurance Package: EUR 18.-/week.
- Cancellation Insurance: 4 % of the total amount.
- Key deposit (refundable): EUR 100.-
- Pocket money: min. EUR 80.-/week.
- Express letter (DHL): EUR 100.-

# Special programmes 16+

#### **CERTIFICATE PREPARATION COURSE OSD & TELC** 2 weeks + 8 lessons group course (min. 4 participants) or +4 lessons Individual Tuition Group course: 100.- or Individual Tuition: 178. **Prices** B1: 125,-Examination Fee OSD B2: 134.-Examination Fee TELC approx. 150.- (exam on request at external examination center)

Jan. 20 (exam: Jan. 30/Jan. 31) / March 2 (exam: March 12/13) / May 4 (exam: May 14/15) / July 6 (exam: July 16/17) / July 20 (exam: July 30/31) / Aug. 3 (exam: Aug. 13 /14) / Sept. 7 (exam: Sept. 17/18) / Nov. 2 (exam: Nov. 12/13).

TELC Feb. 3 / April 6 / June 2 / Aug. 17 / Nov. 16 or on request. Exam on request in your home country or in Austria.

# Included in the price

Starting Dates OSD

8 group lessons or 4 individual lessons of examination preparation

#### 2 weeks

## **GERMAN TEACHERS' COURSE**

	German Teachers' Course	German and Teacher Training	
2 weeks	Tuition only: 708		
Starting Dates	Jan. 20 / April 6 / July 6 / July 20 / Sept. 28	every Monday	

The German Teachers' Course meets the conditions for support from the EU-"Erasmus+" fund.

# Included in the price

- German Teachers' Course: 20 lessons teacher training course (8-12 participants) per week or
- German and Teacher Training: 20 lessons general German Standard course (8-12 participants) per week + 7 lessons of teacher training.
- 5 lessons cultural/special interest programme per
- The same services as a Standard Course.
- Welcome dinner (German Teachers' Course).







# Special programmes 16+

#### 8-52 weeks

#### UNIVERSITY PREPARATION AND ENROLMENT GUIDANCE

Supplement

University Preparation: 240.- / Enrolment Guidance: 495.-

#### Extras

- Study fees: EUR 382 745.-/term at public universities. For EU or EEA nationals the fees are waived. Study fees for private universities on request.
- Accommodation after language course.

#### Included in Enrolment Guidance

- Schedule for the path to your studies and visa support.
- Guidance for submitting of enrolment documents at 1-3 Austrian universities or for University Preparation Programme (Vorstudienlehrgang).

#### **Included in University Preparation**

- > 8 group lessons exam preparation.
- University entrance exam examination fee:
   OSD Zertifikat B2 or OSD Zertifikat C1.\*
- 2 free tutorials: Advice on the Austrian system of higher education and help with choice of study programme and university with the ActiLingua university advisor.

\*Students required to attend the University Preparation Programme (VWU) at Vienna University must pass the supplementary examination in German (EPD) directly at the VWU.

#### 8-52 weeks

#### **GERMAN AND WORK EXPERIENCE**

Supplement

Placement Service Work Experience: 424.-

#### Included in the price

- Placement at an Austrian company: telephone or personal interview; selection of a company suitable for the applicant.
- > Evaluation and final report by the employer.

Note: Minimum duration: 4 weeks tuition + 4/8 weeks work experience. No specific position or employment location can be guaranteed.

Should no suitable position be found, we will refund

#### **Unpaid Work Experience**

For students from non-European Union member states and the EU.

Applicants receive no remuneration and must pay for accommodation and board themselves (accommodation: approx. EUR 155 - 415.-/week).

## **Starting Dates**

every Monday. Beginners: see Standard Course.

## Paid Work Experience

For students from the EU, Norway, Iceland and Switzerland. Remuneration: approx. EUR 330-800.- net per month for a 40-hour week. Accommodation is provided by the employer or financed by an appropriately higher salary. A liability and health insurance must be contracted by the applicant. The availability of paid work experience is limited and can therefore only be offered to applicants with very good German skills.

#### 4-52 weeks

#### **GERMAN AND MUSIC**

Lessons/week	+ 1 instrumental lesson and 1-3 theory subjects
Surcharge per week	76

# Included in the price

#### Placement at the Conservatory:

- 1 instrumental/voice lesson per week.
- 1-3 theory subjects per week.
- Conservatory Certificate.

# Extras

- 1 additional instrumental or voice lesson per week: EUR 58.-/week.
- Practice facilities at the Conservatory approx. EUR 3.-/hour.

#### **Starting Dates**

Every Monday. Beginners: see Standard Course

# Holidays of the Conservatory

Public holidays and Dec. 24, 2019 - Jan. 6, 2020 / Feb. 3-9 / April 6-14 / June 1 - June 2 / July 6 - Sept. 6 / Dec. 24, 2020 - Jan. 6, 2021. Theoretical lessons may be cancelled without substitution during exam periods in September, January and June. No music teaching on holidays. Lessons cannot be made up subsequently.

# **Accommodation 16+**

# PER PERSON PER WEEK

Family/ Apartment	Twin	133
	Single	203
·	Twin for Single	235
ActiLingua	Twin	155
Residence Standard/ Student House	Single	213
	Twin for Single	246
ActiLingua Resi- dence Superior	1 person	395
(Apartment for private use)	2 persons	278

# **Host Family**

Host families can be childless couples, parents with schoolchildren or older people whose grown-up children have left home. You have your own single or twin room. You share the bathroom and the kitchen with your hosts. Meals: Breakfast or half-board.

# **Extras**

High-season surcharge (July O5 - Aug. 29, 2020)	56/week
Meals (Family, Residence, Stu	dent House):
Breakfast	50/week
Half-board	134/week
Transfer (from airport/station)	42 (one way)
Key Deposit (refundable)	100

# **Apartment**

Accommodation in a well-maintained flat shared with other ActiLingua students. Single or twin rooms with shared bathroom and kitchen. Cleaning once a week. Max. 20-40 minutes from school with public transport.

## ActiLingua Residence

Close to school and city centre (10-15 minutes by public transport). Quiet apartments located next to underground station. Newly renovated, typical Viennese Art Nouveau building. The apartments are modern and comfortably furnished. All apartments are equipped with telephone, radio, SAT-TV and free WiFi and a fully equipped kitchen.

- Standard apartments: Apartments, 60-75 m², are shared with other ActiLingua students. 2-5 students share kitchen and bathroom. Cleaned twice a week.
- Superior apartments: Own apartment for 1-2 persons, 30-40 m² with shower/toilet and kitchen.
   Cleaned Monday through Friday.

Meals: Use of kitchen, breakfast or half-board.

# Student House (July/August)

Single, twin or shared bed rooms with breakfast or half-board. Arrival: Sunday, Depature: Saturday.







# Holiday Course 16-19 years

1-6 weeks	<b>HOLIDAY COURSE 1</b>	<b>HOLIDAY COURSE 2</b>	
Lessons/week	25 lessons	35 lessons	Starting dates 2020: July 5 / July 12 / July 19 / July 26 / Aug. 2 Total beginners only July 5 and Aug. 2. Arrival: Sunday; Departure: Saturday
2 weeks	1,271	1,471	July 5 - July 18 / July 12 - July 25 / July 19 - Aug. 1 / July 26 - Aug. 8 / Aug. 2 - Aug. 15
3 weeks	1,788	2,088	July 5 - July 25 / July 12 - Aug. 1 / July 19 - Aug. 8 / July 26 - Aug. 15
4 weeks	2,305	2,705	July 5 - Aug. 1 / July 12 - Aug. 8 / July 19 - Aug. 15
6 weeks	3,339	3,939	July 5 - Aug. 15
		OSD Certificate course	July 6 (exam: July 16/17) / July 20 (exam: July 30/31)

#### Included in the price

- 20 or 30 German lessons per week.
   (1 lesson = 45 minutes)
- ActiLingua Certificate.
- Accommodation in Student House in shared room, half-board.
- Activity and leisure programme: (5 lessons/week)
   Sports: Football, basketball, aerobics.
   Cultural and social activities:
   party, Viennese waltz lessons, culture-quizzes.
   Evening activities: Vienna by night, disco.
- Course books may be borrowed for the duration of the course. Books can be bought at a 50 % discount from the school office.

- Use of computers, books, videos and magazines in the multimedia library.
- Free internet access (WiFi) at school.

#### Extras

- > Surcharge for single room: EUR 70.- per week.
- Transfer (from airport/station to accommodation) one way: EUR 42.-
- Public transport: EUR 17.10 per week (oblig., subject to change).
- Travel Insurance: EUR 18.- per week.
- ▶ Cancellation Insurance: 4 % of the total amount.
- 1 full-day excursion: Salzburg/Wachau EUR 70.-

- 1 half-day excursion: e.g. Laxenburg/Burg Kreuzenstein EUR 40.-
- Vienna Highlights: Guided tours, entrances to famous Viennese sights: EUR 20.-/week.
- OSD-Exam Preparation (8 lessons): EUR 100.-Examination fee: EUR 115-144.-
- Concert: EUR 44.-
- Express letter (DHL): EUR 100.-

# Summer School 12-17 years

1-5 weeks	SUMMER	COURSE 1	SUMMER	COURSE 2	
Lessons/week	20 lessons 30 lessons		Starting dates 2020		
Prices (Full board)	Tuition + Residence Standard	Tuition + Residence Superior	Tuition + Residence Standard	Tuition + Residence Superior	July 5 / July 19 / July 26 / Aug. 2 Total beginners only July 5 and July 19. Arrival: Sunday; Departure: Saturday
1 week	951	1,041	1,054	1,144	Aug. 2 - Aug. 8
2 weeks	1,650	1,830	1,856	2,036	July 5 - July 18 / July 19 - Aug. 1 / July 26 - Aug. 8
3 weeks	2,349	2,619	2,658	2,928	July 5 - July 25 / July 19 - Aug. 8
5 weeks	3,747	4,197	4,262	4,712	July 5 - Aug. 8
			OSE	Certificate course	July 13 (exam: July 16/17) / July 27 (exam: July 30/31)

#### Included in the price

- 20 or 30 German lessons per week
   (1 lesson = 45 minutes)
- ActiLingua Certificate.
- Accommodation in Summer School Residence Standard rooms: 4-6 bed rooms (communal shower). Toilet on each floor.
   Superior rooms: 3-4 bed rooms with shower.
- Bed linen is provided, please bring towels.
- Full board: Three meals per day.
- Full supervision.
- Full activity and leisure programme: e.g.
   Sports: Badminton, beach-volleyball, football, basketball, swimming, aerobics.
   Cultural and social activities: Theatre, workshop, Vienna waltzing lessons, culture-quizzes.

Evening activities: e.g. discos, Vienna by night, barbecue-party, videos.

## Extras

Transfer on arrival and departure: Airport: EUR 84.- railway station: EUR 60.-UM Service + Transfer (one way): 9am-5pm: EUR 104.- / 5pm-9am: EUR 129.-

#### To be paid directly in Vienna:

- Public Transport: EUR 17.10 per week (oblig. for students 15+ years, subject to change).
- 1 full-day excursion: e.g. Salzburg/Wachau EUR 70.-
- 1 half-day excursion: e.g. Laxenburg/Burg Kreuzenstein EUR 40.-

- Culture Special: Guided tours, entrances to famous Viennese sights: EUR 26.- per week.
- > Tennis: 6/8/10 lessons (EUR 70.-/90.-/115.-)
- Concert: EUR 44.-
- OSD Exam: OSD Zertifikat B1: EUR 125. OSD Zertifikat B2: EUR 134. Exam Preparation (6/8 lessons):
   EUR 75.-/EUR 100,-
- Travel Insurance: EUR 18.- per week.
- Cancellation Insurance: 4 % of the total amount.
- Express letter (DHL): EUR 100.-
- Deposit (refundable): EUR 40.-







# Registration form



nation		
ided to me by:		
tion		
O AO (Total beg	ginner) O A1 O A2 O B1	o B2 o C1 o C2
O Standard Course	O Business German	O Holiday Course 1
O Intensive Course	O German for Adults 50+	O Holiday Course 2
O Super-Intensive Course	<ul> <li>German in the City</li> </ul>	O Summer Course 1
O Special Course:	O German and Yoga	O Summer Course 2
Duration: week(s)		
		dation:  O Superior Apartment
	_	Student House
•	•	Student House
•		
O Dicariast	V Hati-board	
ars): O Student House share	ed room	(incl. half-board)
7 years): O Residence Standard O Residence Sup		r (incl. full-board)
o Yes o No	Arrival at:	
Day of arrival:	Time:	. Flight/Train no:
re: O Yes O No		
Day of departure:	Time:	. Flight/Train no:
Cancellation Insurance:	O Yes O No	
Travel Insurance Package:	O Yes O No Duration	: week(s)
terms and conditions and state my acceptance	of the terms (see brochure "Learn Germ	an - Experience Vienna", https://www
	Counter Counter Counter Counter Counter Counter Counter Counter Course C	O AO (Total beginner) O A1 O A2 O B1  O Standard Course O Business German O Intensive Course O German for Adults 50+ O Super-Intensive Course O German in the City O Special Course: O German and Yoga  Duration: week(s)  O - I would like ActiLingua to reserve the following type of accommod O Standard twin O Standard single O Host Family O Apartment O Single room O Twin room O Breakfast O Half-board  ars): O Student House shared room ars): O Residence Standard O Residence Superion  O Yes O NO Day of arrival: Time:  Cancellation Insurance: O Yes O No





